- 1. Log into WebSTAC: https://acadinfo.wustl.edu/WSHome/Default.aspx
- 2. Once in WebSTAC, toggle to the "Courses & Registration" drop down

I Washington University in St. Louis		WebSTAC	Debra Williams Logout ਜ 🕐
Academics 🔻 Billing & Bear Bucks 🔻 Housin <mark>.</mark> 🔻	Courses & Registration 🔻 🦻	dent Information 🔻	
Registration Worksheet for FL2022	v l		Search Course Titles

- 3. Click on Course Listings:
 - a. On the very left, be sure you are choosing the correct semester. Then, click "Engineering Continuing Studies," and then your correct program:

	Schools	Departments for Engineering Continuing Studies - FL2022
FL2022 YR2022 SU2022 SP2022 More	Architecture Art Arts & Sciences Business Design & Visual Arts Engineering Engineering Continuing Studies Interdisciplinary Programs Law Medicine Social Work & Public Health University College	All Departments(All) CONSTRUCTION MANAGEMENT(T64) CYBERSECURITY MANAGEMENT(T83) CYBERSECURITY MANAGEMENT (ONLINE)(T93) ENGINEERING MANAGEMENT(T55) HEALTH CARE OPERATIONS(T71) INFORMATION MANAGEMENT(T81) PROJECT MANAGEMENT(T54)

- 4. Scroll to the course you want to register for. When you toggle over the section you wish to enroll in, you will see "Add RWS 1st". Click that, and the course will be added to your Registration Worksheet.
- 5. Go back to your Registration Worksheet (different tab) and you should see the course populated:

Sari Griffin (ID: 505127) - SP2022

The Registration Worksheet is for planning purposes only. You must still register for your classes. The University does not guarantee that your planned choices will be available. Registration activities are open daily from 7:30am to 9:00pm central time. Data is current as of 11/4/2021 4:32:34 PM.

Course Selection - SP2022 🕐

	Dept Code	Course	Section	Subsection	My Note	Add to \	Vorksheet
						1st Choice	2nd Choice
Sample:	L24	131	01	A			

Session Filter: Any Session

Advanced Search

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First Choices - SP2022 🕜

Action	Course/Session	Units	Title	Days/Times	Instructor	Seats Left	My Note
¥	T83 CYBER 560 01	3.0	Cybersecurity Technical Fundamentals	M 6:00PM - 9:00PM	Krause, Kirn	20	<u>_</u> ^

Second Choices - SP2022 (2)

No second choices found

 Then on the day registration opens for a given semester, you will see a button that says "Add Course" populate on your Registration Worksheet. You will need to be sure to click "Add Course" for each course you intend to register for.

	Registration	
Registr	ation activities are open daily from 7:30am to 9:00pm central time	. The current time is 8:43 AM.
Semester 🕐	FL2021 V Session: Any Session V	Student: Ima WU Student (365581
Add Course ③	Department Code Name Course# Section Lab/Disc Example: L32 1018 01 A	Full Course? Tell Me Grade Option: Default
Registration _	RWS First Choices RWS Second Choices	Hide Courses in which I'm enrolled/waitlist
Worksheet (2)	Course ID Title	Linite Seate Waits Day / Time
Hide RW5	E37 MEMS 1001 03 Machine Shop Practicum	1.0 1 0 -T 9:00A-11:20A
	Actions: Add Course Enter Course ID	
	E37 MEMS 202 03 Computer-Aided Design Actions:	2.0 1 0 M-W 2:30P-3:50P
	L24 Math 131 01 Calculus I Actions:	3.0 3 0 M-W-F 9:00A-9:50A
	L24 Math 131 A Calculus I Actions:	0.0 9 0R 8:00A-8:50A
	L27 Music 121J 01 Jazz Theory I Actions:	3.0 0 0 M-W-F 1:00P-1:50P
	L27 Music 121J B Jazz Theory I Actions:	0.0 0 0 M 12:00P-12:50P
	L31 Physics 191F 01 Physics I - First-Years Only Actions:	3.0 0 0 M-W 10:00A-11:20A
	L31 Physics 191L 11 Physics I Laboratory Actions:	1.0 6 0R 9:00A-11:50A